

City of Cambridge
City Council Meeting
Monday November 6, 2023
6:30 P.M.
Cambridge Community Building
722 Patterson St

Pursuant to notice published in the Valley Voice on November 2, 2023, the Cambridge City Council convened in open public meeting at 6:30 P.M. on November 6, 2023 at the Cambridge Community Building, 722 Patterson Street. Present were Mayor David Gunderson, City Council Members Vernita Saylor, John Kutnink, Nora McGowen, and Kevin Banzhaf. City Council Members Jeff Ommert and Mike Harris were absent. City Staff present were City Clerk/Treasurer Courtney Stanton, Utility Supervisor Dave Houghtelling, and City Attorney Lisa Shifflet. Visitors present Genny Kubik *Valley Voice*, Jessica Fisher *Tri Valley Health System*, Sam Jaeger, Melissa Jackson *Economic Development*, Steve Johnson and Joyce Deaver *Tri Valley Public Transportation*. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Public Hearing: Mayor Gunderson opened the public hearing at 6:32 P.M. and read by title the purpose of the public hearing. City of Cambridge Local Option Municipal Sales Tax (LB840). Melissa Jackson gave report of 2 internships, 5 façade, 2 workforce housing that were approved under the plan. There were no other public comments and Mayor Gunderson closed the public hearing at 6:34 P.M.

Citizen Advisory Committee Reports and Minutes – Motion was made to approve reports for period of January 31, 2023 to September 30, 2023 and minutes from October 3, 2023. Vernita Saylor stated the motion, seconded by John Kutnink, to approve reports and minutes. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously.

Consent Agenda:

Approval of minutes of previous City Council Meetings (provided prior to meeting)

- *October 16, 2023*

Approval of Claims Report

- Claims # 1-62

Museum Board Minutes October 18, 2023

Cambridge EMS Meeting Minutes of September 25, 2023

Cemetery Board Minutes June 12, 2023

Library Board Minutes October 11, 2023

HoJo's Special Designated Liquor License December 9, 2023

HoJo's Special Designated Liquor License December 16, 2023

Cambridge Supermarket Special Designated Liquor License December 7, 2023

City of Cambridge
 Claims Report
 To Mayor and City Council

11/6/2023

10/17/2023 to 11/6/2023

Claim Number	Check No.	Vendor, For	Amount	Dept. Total
<u>COMBINED UTILITY AND CITY ACCOUNT</u>				
1	33896	Cambridge Post Office, Postage	333.90	
2	33897	Twin Valleys Public Power, Purchased Power	234,798.38	
3	33898-33904	Payroll	4,441.24	
4	33905	Ag Valley, Fuel	0.00	
5	33906	Ag Valley, Fuel	831.68	
6	33907	Anew Travel Center, Fuel	157.70	
7	33908	Bethany Stritt, Dental Benefit	199.00	
8	33909	Blue Cross Blue Shield - Health Ins.	12,080.38	
9	33910	Brico - Pest Control	88.00	
10	33911	CAMAS Publishing, Publications	896.75	
11	33912	Cambridge General Store - Supplies	0.00	
12	33913	Cambridge General Store - Supplies	294.37	
13	33914	Cambridge Supermarket - Supplies	18.49	
14	33915	Cambridge Telephone, Utility	1,297.51	
15	33916	Courtney Stanton, Mileage	60.58	
16	33917	David Gunderson, Mileage	60.58	
17	33918	David Houghtelling - Vision benefit, Reimbursement	859.55	
18	33919	Eakes Office Solutions, Supplies	36.14	
19	33920	Figgins Construction, Armor Coating	99,237.60	
20	33921	Frontier - Phone Police	56.42	
21	33922	Furnas County Treasurer, Police Contract	5,666.67	
22	33923	Greg Howerter, Flex Spending	150.00	
23	33924	Island Sprinkler Supply, Repairs	58.80	
24	33925	Matheson Tri Gas, Oxygen	114.44	
25	33926	Miller & Associates, Flood Plain Management Fee	100.00	
26	33927	Mousel, Brooks, Schneider, Attorney Fees	602.00	
27	33928	Municipal Supply - Water meters	21,756.56	
28	33929	Nebraska Department of Environmental Quality, Licensing	460.00	
29	33930	Nebraska Public Health Lab, Water Testing	30.00	
30	33932	Paulsen, Sand & Gravel	436.38	
31	33933	River Valley Services, Repairs	485.00	
32	33934	Roger Goltl, Memorial Statue Repairs	9,473.00	

33	33935	Schaben Sanitation, Trash Hauling Fees	17,272.6	
			9	
34	33936	Southwest Farm & Auto, Supplies, Repairs	371.54	
35	33937	Tri Valley Health System, Pre Employment Physical	353.00	
36	33938	West Central Nebraska Dev District, Nuisance Abatement	1,318.00	
37	ACH	Payroll	15,373.7	
			5	
38	ACH	Nebraska Dept. Revenue, Sales Tax	9,850.85	
39	ACH	City of Cambridge, Utility	5,933.65	
40	ACH	IRS, Federal With holdings	3,787.05	
41	ACH	Nebraska Department of Revenue, State With holdings	636.61	
42	ACH	American Family Life, Insurance	104.18	
43	ACH	Five Points Bank, Copier Lease	463.64	
44	ACH	Black Hills Energy, Utility	318.31	
45	ACH	Internal Revenue Service, With holdings	1,315.29	
47	ACH	Nebraska Department of Revenue, State With holdings	68.72	
48	ACH	Five Points Bank, Copier Lease	129.47	
49	Tr	Monthly Transfers from Budget	36,000.0	
			1	
50	Tr	Transfer to Fire/Ambulance Sinking Fund	1,793.99	
51	Tr	Five Points Bank, Copier Lease	463.64	
52	Tr	Five Points Bank, Copier Lease	129.47	490,764.
				98
<u>LB840 Economic Development:</u>				
53	4729	CAMAS Publishing, Publications	706.00	
54	4730	Cambridge Telephone, Utility	71.53	
55	4731	Card Member Services, Meeting Meals, Software	135.20	
56	4732	City of Cambridge, Distribution Sales Tax	21,129.0	
			1	
57	4533	Cross Creek Golf Links, Distribution Sales Tax	6,850.02	
58	4534	Medicine Creek Counseling, Façade Grant	4,387.48	
59	4535	Melissa Jackson, Contract and Expenses	2,518.61	
60	4736	MP Design, Business Promotion	140.00	
61	ACH	Waypoint Bank, Down Payment Assistance, Fee	30,025.0	65,962.8
			0	5
			556,727.	556,727.
		TOTAL	83	83
62	33931	Ommert Technologies, Computer Contract	425.53	

Kevin Banzhaf stated the motion, seconded by Nora McGowen to approve items listed under the consent agenda. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously.

Melissa Jackson gave the Economic Development Director Report. Melissa reported in August there were 3 Down Payment Assistant and 2 Façade grants. In September 1 Down Payment Assistant and 2

Façade grants. In October 2 Down Payment Assistant and 2 Façade grants. Melissa gave report on the Rural Workforce Housing grant. Cambridge Community Daycare Foundation is applying for the grant as the 501C3. This grant is for any type of housing. Surveys were conducted amongst employees and employers. Kandra Kinne, Ashley Gerlach and Melissa Jackson completed a windshield study for a Housing Study Survey. This grant is a 4 to 1 match up to \$2.5 million. Economic Development Board Members would form a separate board for this purpose. If Cambridge Community Daycare Foundation would apply for the grant they would have the Developer apply for the funds. Cambridge Community Daycare Foundation is the only applicant in this region.

David Houghtelling reported the city has been working on sidewalks in front of Blooms due to water in the basement. Work Ethic Camp has been in Cambridge several times to do work at the cemetery, park and community building.

Courtney Stanton reported the Western Area Power Administration provided notice to customers of no estimated change to the Drought Adder component charge for 2024. Sales tax distribution was for the City of Cambridge in the amount of \$41,498.80. City of Cambridge Line Loss report was provided. Fiscal year water line loss is 15.41% and electric is 3.26%.

A. Nora McGowen stated the motion, seconded by John Kutnink to rescind 2023 CAM 020 Resolution No: 2023-11-01. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously

Resolution No: 2023-11-01

Rescinding Prior Resolution No. 2023-08-11 – Declaration of Nuisance Property

WHEREAS, the City of Cambridge is engaged in a Nuisance Abatement process; and

WHEREAS, the City appointed West Central Nebraska Development District as Nuisance Officer; and

WHEREAS, WCNDD identified and confirmed that in its opinion a nuisance exists as defined by Federal, State, County or City law; and the City Council, at a regular meeting, identified nuisance property, supported by evidence; and

WHEREAS, WCNDD now has evidence that the nuisance violation declared in Resolution No. 2023-08-11 is abated and the property cleared of nuisances.

NOW THEREFORE, BE IT RESOLVED, that the City of Cambridge, Nebraska, rescinds Resolution No. 2023-08-11 on the following property:

2023 CAM 020 – 1115 W HWY 6&34 Cambridge, NE

PASSED THIS 6TH DAY OF November 2023.

David Gunderson, Mayor

ATTEST:

Courtney Stanton, City Clerk

B. Employee Recognition Dinner is set for December 2nd at 6:00 at Town Talk Restaurant. John Kutnink stated the motion, seconded by Vernita Saylor to approve Employee Recognition Dinner is set for December 2nd at 6:00 at Town Talk Restaurant. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously

C. Employee Longevity Pay in the amount of \$300 net to full-time and part-time employees was approved. Vernita Saylor stated the motion, seconded by Nora McGowen to approve Employee Longevity Pay in the amount of \$300 net to full-time and part-time employees. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously

D. Holiday Lighting Rebate has been approved at \$5 for each utility customer and additional \$5 for each electrical utility customer displaying outside holiday lights and registering at the City Office. Vernita Saylor stated the motion, seconded by Kevin Banzhaf, to approve \$5 for each utility customer. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously

Vernita Saylor stated the motion, seconded by John Kutnink, to approve an additional \$5 for each electrical utility customer displaying outside holiday lights and registering at the City Office.

E. Will start advertising for seasonal help Park, Cemetery and Swimming Pool for the 2024 year.

F. Date for the 1st City Council meeting in December has been set for December 5th at 6:30 P.M. Vernita Saylor stated the motion, seconded by John Kutnink, to approve date for the 1st City Council meeting in December to December 5th at 6:30 P.M. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously

G. Discussion was held on the walking trail. Sam Jaeger gave the report on Phase 1. He said the bridge would be placed across the creek at 17th hole and 18th tee box. Trees have already been cleared and some cement work has been started. The walking trail would utilize the existing cart path east of hole 17 and a new cart path would be placed on the west side of hole 17 to 18 tee box. Sam stated that the concrete bid was \$34,000.00. Total cost of phase 1 would be \$46,810 to include concrete, cable, poles, netting and fence. Sam did discuss the need for a net with Attorney Lisa Shifflet. Lisa said that if signs were posted there would not be a need for a net. The City Council stated they think it would be a good idea if a net was placed for safety reasons. Steve Johnson is a member of Cross Creeks Golf Course and voiced that if the walking trail was on the golf course it would desecrate the golf course. Steve asked Joyce Deaver why the members had not formally been notified of the proposed plans for the walking trail on the golf course. Joyce said that the Golf Board was waiting to hear back from Park Board with the final plans of the walking trial. Joyce said the golf course members would be notified and it would be on the agenda for the Golf Board meeting on November 27, 2023. City Council was waiting on formal

bids for the project and a response from the golf course in order to make any decisions with moving forward.

H. Vernita Saylor stated the motion, seconded by John Kutnink, to approve a match in the amount of \$5841.00 to Tri Valley Public Transportation. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously

I. Mike Tomlin was interview for the Utility Supervisor position. Council agreed to move forward to hire Mike Tomlin for co-utility supervisor with a 6 month probation period. Mike will need to acquire any certifications needed for this position. Vernita Saylor stated the motion, seconded by John Kutnink, to approve a hiring Mike Tomlin as the co-utility supervisor at \$32.75 per hour. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously

Mayor Gunderson called executive session to order at 8:01 P.M. to discuss possible litigation. John Kutnink stated the motion, seconded by Vernita Saylor, to enter executive session at 8:01 P.M. to discuss potential litigation. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously.

No decision were made during executive session.

Vernita Saylor stated the motion, seconded by John Kutnink, to exit executive session and return to regular meeting at 8:20 P.M. voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously.

Next meeting will be on December 5, 2023.

Adjournment:

Kevin Banzhaf stated the motion, seconded by Nora McGowen to adjourn at 8:21 P.M. Voting yes were Vernita Saylor, John Kutnink, Nora McGowen and Kevin Banzhaf; absent and not voting were Mike Harris and Jeff Ommert; none voted no. Motion carried unanimously.

Attest: _____
Courtney Stanton, City Clerk/Treasurer

David Gunderson, Mayor

